



**READ THE FOLLOWING INFORMATION BEFORE COMPLETING THIS APPLICATION**

- Do not write in the shaded areas.
- Type or print clearly in blue or black ink.
- Applications must be legible and contain an original signature.
- Submit school transcripts or course completion certificates indicating completion of petitioned course.
- All fees must be paid by pre-printed personal check, company check, cashier's check, certified check, money order or credit card.
- Fees cannot be refunded. By statute, all fees submitted are deemed earned upon receipt.
- Please refer to <http://www.brea.ca.gov/html/LicensingFees.html> for current license application fees.
- All online courses must be taken at a school which has been accredited by any regional accrediting agency approved by the U.S. Department of Education or reviewed and approved by BREA and the International Distance Education Certification Center or approved through the AQB Course Approved Program.
- If you have any questions, please write to the address listed below or call (916) 552-9000.
- Mail completed application, necessary fees and qualifying documentation to:

**Bureau of Real Estate Appraisers  
1102 Q Street, Suite 4100  
Sacramento, CA 95811**

**INSTRUCTIONS**

1. **TYPE OF PETITION** - The type of petition submitted. If you are currently licensed, indicate your license number in the space provided.
2. **NAME** - The full name of the applicant.
3. **COURSE PROVIDER INFORMATION** - Supply all requested information regarding the facility which offered the course and individuals who may clarify information supplied with your petition.
4. **COURSE INFORMATION** - Supply the name of the textbook, a copy of the table of contents with the chapters covered in the course clearly marked, and an outline of the material covered in the course.

**Privacy Information**

Section 1798.17 of the Civil Code requires this notice be provided when collecting personal or confidential information from individuals. Each individual has the right to review personal information maintained by this Agency, unless access is exempted by law.

Bureau of Real Estate Appraisers  
Custodian of Records  
3075 Prospect Park Dr., Ste 190  
Rancho Cordova, CA 95670  
Telephone: (916) 552-9000

General powers of the Chief, Sections 11310 and 11313 of the Business and Professions Code authorizes the maintenance of this information. Business and Professions Code Section 30, Chapter 1361, Section 1, requires each real estate appraiser licensee to initially provide to the Bureau of Real Estate Appraisers his or her social security number or individual taxpayer identification number which will be furnished to the Franchise Tax Board. Your social security number or individual taxpayer identification number shall not be deemed a public record and shall not be open to the public for inspection. The Franchise Tax Board will use your number to establish identification exclusively for tax purposes. The Real Estate Appraisers Law or Regulations of the Chief require applicants to provide the Bureau of Real Estate Appraisers with specific information. If all or any part of the required information is not provided, processing may be delayed. In addition, the Chief may suspend or revoke a license, or in the case of a license applicant, may deny the issuance for misstatements of facts (including a failure to disclose a material fact) in an application for a license. The information requested in this form is primarily used to furnish license status information to the Bureau of Real Estate Appraisers, and to answer inquiries and give information to the public on license status, mailing addresses and actions taken to deny, revoke, restrict or suspend licenses for cause. This information may be transferred to real estate appraisal licensing agencies in other states, law enforcement agencies (City Police, Sheriff's Departments, District Attorneys, Attorney General, F.B.I.), and any other regulatory agencies (included, but not limited to, Department of Business Oversight, Department of Insurance, Bureau of Real Estate, Department of Consumer Affairs, California Bar Association, Appraisal Subcommittee).